



**OBAFEMI AWOLOWO UNIVERSITY TEACHING HOSPITALS**  
**COMPLEX, P.M.B. 5538,**  
**ILE-IFE, NIGERIA**

**INVITATION TO TENDER FOR COVID-19 INTERVENTION**  
**PROGRAMMES PROJECTS**

**EMERGENCY PROCUREMENT**

**1.0 INTRODUCTION**

The Obafemi Awolowo University Teaching Hospitals Complex was Appropriated Funds in the 2020 Appropriation Act (Amendment) for COVID-19 Intervention Programmes. In compliance with the Public Procurement Act 2007, the Obafemi Awolowo University Teaching Hospital Complex hereby invites all interested and eligible Contractors/Suppliers with relevant experience to tender for the following

**2.0 SCOPE OF WORKS/SUPPLY**

<b>CATEGORY</b>	<b>PROJECT TITLE</b>
LOT 1	Procurement of Molecular Laboratory Equipment
	<b>A.</b> i. Procurement of Molecular Laboratory Equipment ii. Procurement and Installation Dedicated Generator iii. Procurement of Ambulance iv. Procurement of Computer, Printer and UPS v. Procurement of Laboratory Grade Refrigerators/Freezers
	<b>B.</b> Installation of the Molecular Laboratory Equipment

Projects listed above will be subjected to Due Process mechanism, which would be transparent to all interested and eligible bidders who wish to participate.

**3.0 ELIGIBILITY REQUIREMENTS**

- i. Evidence of Certificate of Incorporation issued by Corporate Affairs Commission (CAC), including Form CAC 1.1 or CAC 2 and 7;
- ii. Evidence of Company's Income Tax Clearance Certificate for the last three (3) years (2017, 2018 and 2019) valid till 31<sup>st</sup> December, 2020;
- iii. Evidence of current Pension Compliance Certificate valid 31<sup>st</sup> December, 2020;
- iv. Evidence of current Industrial Training Fund (I.T.F.) Compliance Certificate valid till 31<sup>st</sup> December, 2020;

- v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31<sup>st</sup> December, 2020 or valid Certificate issued by Bureau of Public Procurement;
- vii. Sworn Affidavit disclosing whether or not any Officer of the relevant Committees of the Obafemi Awolowo University Teaching Hospitals Complex, Ile-Ife, Osun State or the Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
- viii. Company's Audited Accounts for the last three (3) years (2017, 2018 and 2019);
- ix. Evidence of financial capability to execute the Project by submission of Reference Letter from a reputable Commercial Bank in Nigeria, indicating willingness to provide credit facility for the execution of the Project when needed;
- x. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the Project including copies of their Academic/Professional qualifications;
- xi. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Job Completion Certificates, Final Maintenance Certificates and Photographs of the Project.
- xii. Lots Ai, Av & B: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria, for bidders;
- xiii. Lots Aii & Aiv: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
- xiv. Lot Aiii: Only companies included in the National Automotive Design and Development Council's approved list of local manufacturers of vehicles or their authorised representatives should bid for the vehicles;
- xv. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);

- xvi. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.) and e-mail address. The Letter Head Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized Officer of the Firm.

#### **4.0. COLLECTION OF TENDER DOCUMENTS**

Interested Companies are to collect the Standard Bidding Documents from the Office of Director (Procurement Department) Room 7, Behind Administrative Block, Phase I, **OAUTHC, Ile-Ife** between the working hours of **8.30 a.m. and 4.00 p.m.** daily on payment of a non-refundable **Tender Fee of ₦10,000.00** into **OAUTHC TSA INTERNALLY GENERATED REVENUE ACCOUNT**. The photocopy of teller for this payment should be attached to the Tender Documents.

#### **5.0. SUBMISSION OF TENDER DOCUMENTS**

Prospective Bidders are to submit Bid for each of Lot desired, two (2) hard copies each of the technical and financial bids with softcopy of financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as "Technical Bid" or "Financial Bid".

Thereafter, put the two sealed envelope together in a bigger sealed envelope

**Addressed to:**

**The Chief Medical Director,  
Obafemi Awolowo University Teaching Hospitals Complex, Ile-Ife.**

and clearly marked with **(the name of the project and the Lot number E.g. Lot Ai Procurement of Molecular Laboratory Equipment bearing a statement " DO NOT OPEN BEFORE 12:00 noon on Tuesday 17<sup>th</sup> November, 2020"**

Furthermore, the reverse of each sealed envelope should bear the name and address of the bidder and drop in the designated Tender Box in the Office of the **Director (Procurement) Room 7, Behind Administrative Block, Phase I, OAUTHC, Ile-Ife** not later than **12:00 noon on Tuesday, 17<sup>th</sup> November, 2020.**

#### **6.0 OPENING OF TECHNICAL BIDS**

Only the **Technical** bids will be opened immediately after the deadline for submission at **12:00 noon** on **Tuesday 17<sup>th</sup> November, 2020** in the Hospital Auditorium Building while the Financial Bids will be kept unopened. Please, ensure you sign the Bid submission Register in the office of the Director (Procurement Department) Room 7, Behind Administrative Block, Phase I, **OAUTHC, Ile-Ife**. If all Envelopes are not sealed and marked as required; the OAUTHC will not be held liable for misplaced or wrongly submitted bids.

***For further enquiry, please contact the Director, Procurement on this e-mail address: [oauthcprocurement@gmail.com](mailto:oauthcprocurement@gmail.com)***

## **7.0 GENERAL INFORMATION**

- Bid must be in English Language and signed by an Official Authorised by the Bidder
- Bids submitted after the deadline for submission would be returned unopened.
- All costs will be borne by the bidders
- The Obafemi Awolowo University Teaching Hospitals Complex, Ile-Ife is neither committed nor obliged to pre-qualify any Contractor or to award the contract to any Supplier Agent.
- The OAUTHC, Ile-Ife will only recognize and correspond with only authorized Officers of the tendering Companies and NOT through individuals or agents acting on their behalf.
- Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of unsuccessful bidders will be returned un-opened
- This advertisement for invitation shall neither be constructed as a commitment on the part of the OAUTHC, Ile-Ife nor shall it entitle any contractor to make any claim whatsoever and/or seek any indemnity from the OAUTHC, Ile-Ife.
- Obafemi Awolowo University Teaching Hospitals Complex reserves the right to invoke the provisions of Section 28 of Public Procurement Act, 2007, without incurring any liabilities to the bidder.

**Signed**  
**Director (Procurement)**  
**For: Chief Medical Director**