

**NATIONAL HOSPITAL, ABUJA**  
**PLOT 132 CENTRAL DISTRICTS (PHASE II) GARKI, ABUJA**

**INVITATION TO TENDER (TECHNICAL AND FINANCIAL BIDS) FOR 2020**  
**COVID-19 INTERVENTION PROJECTS**

**1. INTRODUCTION**

The Federal Government of Nigeria has allocated funds for Covid-19 Intervention Programme as amended in the 2020 Appropriation Act. In view of this, the National Hospital, Abuja invites reputable and experienced contractors to submit technical and financial bids for the emergency procurement of the under-listed projects:

**2. SCOPE OF SUPPLIES**

Lot S1: Equipping of 10-bedded Intensive Care Unit (ICU)

Lot S2: Equipping of Isolation Centre

Lot S3: Procurement of Personal Protective Equipment

Lot S4: Procurement of Molecular Laboratory Equipment

**3. ELIGIBILITY REQUIREMENTS**

Interested Companies are required to submit the following documents in their technical profiles:

- i. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- ii. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31<sup>st</sup> December, 2020; with minimum average turnover of (Nxxx) million;
- iii. Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December, 2020;
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- vii. Sworn Affidavit:
  - disclosing whether or not any officer of the relevant committees of the National Hospital, Abuja or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
  - the Company is not in receivership, insolvent or bankrupt;
  - none of the Directors of the company has been convicted in any Court for any criminal offence including fraud and financial impropriety;
- viii. Company's Audited Accounts for the last three (3) years - 2017, 2018 & 2019;
- ix. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- x. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications;
- xi. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

- xii. Company's Profile with the Curriculum Vitae of key staff to be deployed for the project, including at least three (3) trained Original Equipment Manufacturers (OEM) Biomedical Engineers;
- xiii. S1,S2 & S4: Letter of Authorization from the original manufacturers listed in the Approved policy for procurement for Health and Medical Equipment for Tertiary Hospitals in Nigeria, published by the BPP/FMOH/SON/NNRA, year 2017-2018 (2<sup>nd</sup> Revision)
- xiv. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

#### 4. **COLLECTION OF BID DOCUMENTS**

Interested companies are to collect the Standard Bidding Document (SBD) from the Tenders Office (**Room D.o.14**) on evidence of payment of a non-refundable fee of ₦10,000.00 per Lot, paid into the National Hospital, Abuja's Remita account in any reputable commercial bank in Nigeria.

#### 5. **SUBMISSION OF TENDER DOCUMENTS**

Completed tenders documents are to be submitted in two (2) Hardcopies each of the Technical and Financial Bids with softcopy of a financial bid only in MS Excel format, must be neatly bound and sealed in two separate envelopes clearly marked, at the top right corner of each of the envelopes with the title of the project. e.g. "Technical Bid for Lot 2: Equipping of Isolation Centre" and "Financial Bid for Lot 2: Equipping of Isolation Centre". Both envelopes shall then be put in a larger envelop clearly marked at the top right corners as Technical & Financial Bids for: **name of Lot for which a company is bidding and address to:**

The Chief Medical Director  
National Hospital  
Plot 132 Central District (Phase II)  
P. M. B. 425 Garki  
Abuja.

and drop in the Tender Box in front of the Chief Medical Director's Office on or before **12:00 noon on Tuesday, 8<sup>th</sup> December, 2020.**

#### 6. **OPENING OF TECHNICAL BIDS**

The envelopes containing the Technical Bid shall be opened immediately after the deadline for submission at **12:00 noon on Tuesday, 8<sup>th</sup> December, 2020**, at the Board Room National Hospital.

Please, ensure that you sign the Bid Submission Register with the security man by the Tender Box, as the **National Hospital Abuja** will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the "AD/(Procurement)" on e-mail: [ogbetitus@yahoo.com](mailto:ogbetitus@yahoo.com).

#### 7. **GENERAL INFORMATION**

- i. Bids must be in English Language and signed by an official authorised by the bidder;
- ii. Bids submitted after the deadline for submission would be returned un-opened;
- iii. All documents submitted may be referred to the respective issuing authority for verification and authentication;
- iv. Bidders should not bid for more than two (2) Lots;
- v. All costs will be borne by the bidders;

- vi. Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;
- vii. Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- viii. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened;
- ix. The National Hospital Abuja is not bound to pre-qualify any bidder and reserves the right to annul the Procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

**Signed  
Management**