

FEDERAL MEDICAL CENTRE, OWO
P.M.B 1053, OWO, ONDO STATE
INVITATION TO TENDER FOR COVID-19 INTERVENTION PROGRAMME
PROJECTS EMERGENCY PROCUREMENT

A. INTRODUCTION

The Federal Medical Centre, Owo a tertiary health institution, in implementation of her 2020 Appropriation Act (Amendment) for COVID-19 Intervention Programmes and in compliance with the Public Procurement Act, 2007 hereby invites all interested, qualified and reputable contractors with relevant experience and track record to tender for the following projects:

B. PROFILE OF PROJECTS

CATEGORY A: GOODS

LOT NO	DESCRIPTION
LOT 1	Procurement of Molecular Laboratory Equipment
LOT 2	Procurement of ICU Equipment and Beddings
LOT 3	Procurement of Isolation Centre Equipment and Beddings
LOT 4	Procurement of Personal Protective Equipment

CATEGORY B: WORKS

LOT NO	DESCRIPTION
LOT 5	Installation of the Molecular Laboratory Equipment & Associated Civil Works
LOT 6	Installation of ICU Equipment & Associated Civil Works
LOT 7	Installation of Isolation Centre Equipment & Associated Civil Works

C. ELIGIBILITY REQUIREMENTS

- i. Evidence of Certificate of Incorporation issued by the Corporate Affairs Commission (CAC) including Form CAC 1.1 or CAC2 and CAC7;
- ii. Evidence of Company Income's Tax Clearance Certificate for the last three (3) years valid till 31st December, 2020;
- iii. Evidence of current Pension Compliance Certificate valid till 31st December, 2020;
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020;
- v. Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- vi. Evidence of Registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31/12/2020 or valid Certificate issued by BPP.
- vii. Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of Federal Medical Centre, Owo or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - The Company is not bankrupt or a party to liquidation proceedings in any Court of Law;
 - None of the Company's Director has been convicted of financial fraud in any Country;
- viii. Company's Audited Accounts for the last three (3) years - 2017, 2018 & 2019;
- ix. Evidence of financial capability to execute the project by submission of Reference Letter from a reputable commercial bank in Nigeria, indicating willingness to provide credit facility for the execution of the project when needed;
- x. Company's Profile with the Curriculum Vitae of Key Staff to be deployed for the project, including copies of their Academic/Professional qualifications such as COREN, QSRBN, ARCON, CORBON etc.;
- xi. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

- xii. Lots 1, 2 & 3: Letter of Authorization as representative of the Original Equipment Manufacturers (OEMs);
- xiii. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- xiv. All documents for submission must be transmitted with a Covering/Forwarding letter under the Company/Firm's Letter Head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No.), and e-mail address. The Letterhead Paper must bear the Names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorised officer of the firm.

D. COLLECTION OF TENDER DOCUMENTS

The tender documents are to be collected from Procurement Department, FMC, Owo between the working hours of **08.30am and 04.00pm** daily upon the payment of non-refundable Tender Fee of **₦10,000.00** per LOT into the Federal Medical Centre, Owo REMITA's Account and presentation of the copy of Hospital's receipt. The photocopy of the receipt should be attached to the Tender Documents

E. SUBMISSION OF TENDER DOCUMENTS

Completed tender documents should be two Hard copies (Marked "Original" & "Copy") each for both Technical & Financial Bids, packaged in two separate sealed envelopes clearly marked at the top right corner of each envelope stating the title of the project i.e. "TECHNICAL BIDS FOR LOT 1:" & "FINANCIAL BIDS FOR LOT 1:" and at the reverse side the name of the company should boldly be written. Both envelopes shall then be put in a large envelope clearly marked at the top right corner stating the title of the project and the name and address of the company at the reverse side and be left in the appropriate Tender Box at Medical Director's Office, to be addressed to:

**The Medical Director,
Federal Medical Centre,
Owo.
Ondo State.**

The submission should be made not later than **12:00 noon on Monday, 7th December, 2020**. Late application will be returned unopened. Please make sure you signed Bid Submission Register at the Medical Director's Office, as Federal Medical Centre, Owo will be not held responsible for misplaced or wrongly submitted Bids.

F. OPENING OF TECHNICAL BIDS

Only technical bids will be opened immediately after the deadline for submission at **12:00 noon on Monday, 7th December, 2020** at the Hospital's New Board Room.

G. NOTATION

- Bids must be in English Language and duly signed by official authorised by the bidder
- Bidders should not bid for more than two (2) lots.
- Only Supplier with exceptional and convincing exposure and experience in Molecular Laboratory Equipment and ICU Equipment will be considered for LOT 1 & LOT 2 respectively.
- This publication is for information purpose only and does not constitute an offer by the Hospital to transact with any party for the project, nor does it constitute a commitment or an obligation on the part of the Hospital to award the contract to any contractor or agent.
- All costs will be borne by the bidders;
- Presence of bidders/representatives and members of the public shall not be required during the bid opening ceremony in compliance with COVID-19 Guidelines. The Bids Opening will be covered by video recording with the presence of two (2) representatives of private sector professional bodies and Civil Society Organisation in the areas of Anti-Corruption/Transparency;

- Bid documents can also be collected in soft copies and Bidders can submit through Post (Courier Services);
- Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while the financial bids of un-successful bidders will be returned un-opened
- FMC, Owo also reserves the right to cancel the procurement in line with the provision of Section 28 of Public Procurement Act (PPA) 2007 without incurring any liabilities to the bidder.
- For further clarifications/enquiries please contact the Head of Procurement Department: 08033731601 (10:00 a.m to 3:00p.m Monday to Friday).

Signed
Head of Procurement
For: Medical Director