



FEDERAL MEDICAL CENTRE

Bisi Onabanjo Way, Idi-Aba, P.M.B. 3031(Sapon Post Office), Abeokuta, Nigeria
(039) -240407, 244449, 08042110564
Tel. Fax: 039-241020



INVITATION TO TENDER FOR COVID-19 EMERGENCY PROCUREMENT

1. INTRODUCTION

In compliance with the requirement of the Public Procurement Act 2007 and extent regulations on the Procurement of Goods and Works, the Federal Medical Centre Idi-Aba, Abeokuta in furtherance of its responsibility as a tertiary health institution in the management of Covid-19 Pandemic, hereby invites interested, competent and reputable contractors with relevant experience, requisite expertise and good track record to submit Technical and Financial Bid for the under-listed project:

2. PROJECT DESCRIPTION

PROJECT CODE	LOT NO	PROJECT DESCRIPTION
ERGP 25113434	ML1	Procurement of Molecular Laboratory Equipment and Consumables with Installation, Staff Training and Maintenance of Equipment
ERGP 25113434	ML2	Construction of Molecular Laboratory Equipment

3. ELIGIBILITY REQUIREMENTS

Prospective bidders should submit the following documents in their technical profiles:

- i. Evidence of certificate of incorporation issued by Corporate Affairs Commission (CAC) including forms CAC 2 and CAC 7.
- ii. Evidence of Tax Clearance Certificate for the last three (3) years (2017, 2018, 2019) valid till 31st December 2020 with minimum average annual turnover of ₦10 million;
- iii. Evidence of Pension Compliance Certificate valid till 31st December, 2020.
- iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2020.
- v. Evidence of Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31st December, 2020;
- vi. Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31st December, 2020 or valid certificate issued by Bureau of Public Procurement (BPP).
- vii. A Sworn Affidavit:
 - disclosing whether or not any officer of the relevant committees of the Federal Medical Centre, Abeokuta or the Bureau of Public Procurement is a former or present Director, shareholder or has any pecuniary interest in the bidder and to confirm that all information presented in its bid are true and correct in all particulars;
 - that neither the company nor its directors is undergoing any form of receivership, insolvency or bankruptcy
 - that none of the Company's Director has been convicted of fraud in any country;
- viii. Company's Audited Account for the last three (3) years - 2017, 2018, 2019;
- ix. Documentary evidence of at least three (3) similar jobs executed in the last five (5) years supported with letters of award and commissioning, activity description, client location, value of job, status of the projects, practical completion certificate etc.
- x. Evidence of financial capability of the company by submission of Bank Reference from a reputable Commercial Bank in Nigeria indicating willingness to provide credit facilities for the execution of the project.
- xi. Lot 1: Letter of Authorization from the Original Equipment Manufacturers listed in the Approved Policy for Procurement of Health and Medical Equipment for Tertiary Hospitals in Nigeria.
- xii. Lot 2: List of Plants/Equipment with proof of Ownership/Lease;
- xiii. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (CAC, Tax Clearance Certificate, Pension Compliance Certificate, ITF Compliance Certificate, NSITF Compliance Certificate, IRR & Sworn Affidavit are compulsory for each JV partner);
- xiv. All documents for submission must be transmitted with a covering/forwarding letter under the company/firm's letter Head paper bearing amongst others: the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferable GSM No) and e-mail address. The letter head paper must bear the Names and Nationalities of the Directors of the company at the bottom of the page duly signed by the authorized officer of the firm.

Failure to submit any of the listed documents shall lead to disqualification.

4. COLLECTION OF TENDER DOCUMENTS

Tender documents are to be collected from the Procurement Department, Room 001, office of the **Head of Procurement, HES Building, Federal Medical Centre, Idi-Aba, Abeokuta** between the hours of 8.00am and 4.00pm (Monday-Friday) upon presentation of authenticated payment details of a non-refundable tender fee of

₦10,000.00 (Ten Thousand Naira) only paid into the Federal Medical Centre, Idi-Aba, Abeokuta's remita account in any reputable Commercial Bank in Nigeria.

5. SUBMISSION OF TECHNICAL AND FINANCIAL BID

- (i) Documents for both Technical and Financial Bids shall be submitted separately in sealed envelopes and addressed to
**THE MEDICAL DIRECTOR,
FEDERAL MEDICAL CENTRE,
IDI-ABA, ABEOKUTA**
- (ii) The company name, full address and contact phone number must be clearly written at the back of each envelope.
- (iii) Completed TECHNICAL AND FINANCIAL BID shall be submitted in two (2) hard copies and one (1) electronic copy (non rewritable disk/DVD) in two (2) different sealed envelopes and labeled '**TECHNICAL BID**' AND '**FINANCIAL BID**' respectively with the company name and contact numbers written boldly on it and dropped in the bid **box in Room 001 in the Office of the Medical Director, Federal Medical Centre, Idi-Aba, Abeokuta** between the hours of 8.00am and 4.00pm daily (Monday – Friday) **on or before 12:00 noon on Friday, 20th November, 2020.**

6. OPENING OF TECHNICAL BIDS

Only the Technical Bids shall be opened immediately after the close of submission at **12:00 noon on Friday, 20th November, 2020**, at the Board Room of Federal Medical Centre, Idi-Aba, Abeokuta.

7. NOTES

- i. Late submission of Bids shall be returned un-opened;
- ii. Letter of consent to allow for verification of all the documents submitted including CAC, Pension, ITF, NSITF etc;
- iii. This invitation shall not be construed as commitment on the part of Federal Medical Centre, Abeokuta for contract award nor shall it entitle the Tenderer to make any claim whatsoever for indemnity from Federal Medical Centre, Abeokuta by virtue of having responded to this advertisement;
- iv. Bidders should not bid for more than one (1) Lot;
- v. Only pre-qualified bidders at technical evaluation will be invited at a later date for financial bids opening, while financial bids of unsuccessful bidders will be returned un-opened.

8. DISCLAIMER NOTICE

- This announcement is published for information only and does not constitute an offer by the Federal Medical Centre, Idi-Aba, Abeokuta to transact with any party for the project nor does it constitute a commitment or obligation on the part of the Federal Medical Centre, Idi-Aba, Abeokuta.
- Federal Medical Centre, Idi-Aba, Abeokuta shall not be responsible for any cost(s)/expenses incurred by any interested party (ies) in connection with any response to this invitation and/or the preparation of submission in response to any enquiry.
- Federal Medical Centre, Abeokuta reserves the right to invoke the provision of section 28 of the Public Procurement Act 2007 without incurring any liabilities to the bidder.

Signed
Prof. A. A. Musa-Olomu
Medical Director